

**CITY OF FORT ATKINSON**  
**City Council Minutes – August 4, 2020**

**CALL MEETING TO ORDER.**

Pres. Becker called the meeting to order via Zoom at 7:05 pm.

**ROLL CALL.**

Present: Cm. Kotz, Cm. Housley, Cm. Scherer, Cm. Johnson and Pres. Becker. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, Water Supervisor and Public Works Mechanic.

**APPROVAL OF MINUTES OF JULY 21, 2020 REGULAR COUNCIL MEETING.**

Cm. Johnson moved, seconded by Cm. Scherer to approve minutes of July 21, 2020 regular council meeting. Motion carried via zoom.

**PUBLIC HEARINGS**

a. *Public hearing on annual review of City's Comprehensive Plan.*

Pres. Becker opened the public hearing and made three calls for comments. After no comments, the public hearing was closed.

**PUBLIC COMMENT**

After three calls, no public comments were made.

**PETITIONS, REQUESTS AND COMMUNICATIONS**

a. *Recognize presentation of plaque for Kelly Rowley denoting years of service.*

Manager Trebatoski thanked Kelli Rowley for her years of service at the Library.

**RESOLUTIONS AND ORDINANCES**

None.

**REPORTS OF OFFICERS, BOARDS AND COMMITTEES**

a. *Minutes of Plan Commission meeting held July 28, 2020.*

b. *Minutes of Historical Society Board meeting held July 16, 2020.*

Cm. Scherer moved, seconded by Cm. Housley to accept and file the Reports of Officers, Boards and Committees. Motion carried via zoom.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

a. *Annual review of City's Comprehensive Plan.*

Manager Trebatoski reviewed the Plan Implementation Program and the timeframes for accomplishments per action item. The timeframes include In Progress, Short, Medium and Long. Discussion on various projects that have experienced slow progress due to the pandemic of 2020.

Cm. Kotz moved, seconded by Cm. Scherer to accept and file the annual review of the City's Comprehensive Plan. Motion carried unanimously via Zoom.

*b. Review and approve quote for purchase of new mower for Department of Public Works as budgeted.*

Engineer Selle and Mechanic Knaack reviewed the 2012 Kubota mower that has a cracked engine block. The memo included the cost of service for the past 4 years, which totaled over \$8,000. Three quotes were obtained for a new mower: Mid-State Equipment \$6,528, Prairie Power Center \$6,528 and Otter Sales & Service \$7,978. Funding will be from the DPW CIP borrowing.

Cm. Kotz moved, seconded by Cm. Johnson to approve the purchase of a new mower from Mid-State Equipment in the amount of \$6,528 and adding the additional \$600 aftermarket equipment for a total of \$7,128. Motion carried unanimously via Zoom.

*c. Review and approve quote for rehabilitation of Well 4 and Well 5.*

Water Supervisor Hayden reviewed the loss of volume being produced by Well 4 and Well 5. The wells were last rehabbed in 2005 and 2001. Wells should be rehabbed every 15 years in an effort to prevent unplanned performance drops that are currently being experienced. Three firms submitted bids, SUEZ (total for both wells) \$103,000, CTW Corp (total for both wells) \$60,500 and Municipal Well & Pump (total for both wells) \$56,044. To cover the expense, the purchase of the main control panel at the water office and the purchase of the KerfCutter from the CIP were pushed to another year. This will provide the utility with \$59,410 to cover the cost.

Cm. Kotz moved, seconded by Cm. Housley to approve the contract with Municipal Well & Pump not to exceed \$56,044 for Well rehab (Well 4 \$27,564 and Well 5 \$28,480). Motion carried unanimously via Zoom.

#### MISCELLANEOUS

*a. Grant operator licenses.*

Cm. Scherer moved, seconded by Cm. Johnson to approve the granting of operator licenses. Motion carried unanimously via Zoom.

*b. Set dates for Capital Improvement Program (C.I.P.) and Budget Workshops and Public Hearing.*

Dates were set for the CIP and budget workshops.

#### CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

*a. Verified claims.*

Cm. Johnson moved, seconded by Cm. Scherer to approve list of verified claims presented by the Director of Finance and to authorize payment. Motion carried on a roll call vote.

#### ADJOURNMENT

Cm. Kotz moved, seconded by Cm. Johnson to adjourn. Meeting adjourned at 7:28 pm.